



JOB OPPORTUNITY

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Announcement Number: 06-524 (Applicants who applied under Vacancy Announcement #06-437 must re-apply).

Position Title: **Elevator Mechanic**

Series and Grade: KE-5313-00

Salary Range: \$25.02 - \$31.27 Per Hour (New hires to the Government Printing Office must start at \$25.02 per hour, receiving 5% pay increases every 6 months for two(2) years). A recruitment bonus may be authorized.

Promotion Potential: None

Opening Date: 9/13/2006

Closing Date: 9/27/2006

Location of Position: Engineering Services, Facilities Division, Elevator Branch, Washington, DC

Number of Openings: Two (2)

Type of Appointment: Permanent

Work Schedule: Shift 1 (7:00 a.m. – 3:30 p.m.)

Who May Apply: All U.S. Citizens

ABOUT THE GPO:

Today, the GPO is at the epicenter of technological change as it embraces its historic mission while looking to the digital future. The men and women of the GPO are hard at work transforming the agency into a digital information processing facility that will continue Keeping America Informed into the 21st century and beyond. Come be a part of history in the making as the largest information processing, printing, and distribution facility in the world transforms into a revolutionary digital facility.

MAJOR DUTIES:

Installs, assembles, troubleshoots, and repairs elevator system parts and control devices on relay logic and computer. Traces and locates electrical and mechanical troubles in control, drive, guide, car, or platform assemblies. Applies electrical test meters, precision measuring instruments, and test procedures. Checks and repairs problems in loop circuits using volt and amp meters. Checks loading, power supply, coils, and insulation, or for cross connection problems with electrical test meters. Adjusts settings, pressure, resistance, and clearance of system components. Adjusts control mechanisms, motors, machinery, mechanical guides, structures, and accessories to remedy problems. Dismantles assemblies, using hand tools and reassembles and restores assemblies to normal operation. Realignment rails, splices or renews electrical wires and conduits, and resets safety devices. Replaces or repairs defective or worn parts and bearings, relines car and brake shoes, and realigns drive units, gears, car and counterweight guides. Readjusts motor generators, relays, automatic switches, control valves, speed governors, controllers and selectors, rectifiers, AC and DC motors, hoisting machinery, and mechanical guides, structures and accessories located in the machinery penthouses, shaft ways, pits, or on the car or platform. Evacuates trapped passengers from stalled elevators. Performs other related duties as assigned.

QUALIFICATIONS NEEDED:

Applicants must meet the following screen out element, job element #1 below, to be considered eligible for this position: *Ability to do the work of an Elevator Mechanic with normal supervision.* Applicants

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must have experience and/or training of sufficient scope and quality to independently perform the duties typically required of an Elevator Mechanic at the journey person level. These duties require skill in servicing elevators and dumbwaiters and skill in interpreting and applying current elevator and electrical codes.

HOW YOU WILL BE EVALUATED:

Candidates meeting the minimum qualifications above will be further evaluated based on your overall background of experience, education and training will be evaluated to determine to what degree you possess the knowledges, skills, and abilities listed (KSA) in the job elements below. Your narrative responses should explain how your experience, education, and training demonstrate that you possess each job element. When responding to the job elements, please be sure to explain how often you used the skills, the complexity of the knowledge you possess, and provide examples of problems you have handled and the results that were achieved. Please limit your narrative response statements to one page per job element.

You should submit separate narrative response statements for each job element with your application package.

Job Elements for this position:

1. Ability to perform the work of an Elevator Mechanic with normal supervision. **(SCREEN OUT)**
2. Skill in servicing elevator systems such as assembling, installing, modifying, troubleshooting, and repairing elevator system parts and devices.
3. Skill in interpreting and applying schematics, drawings, building plans, blue prints and specifications for repairs.
4. Skill in interpreting and applying the American National Standard Safety Code for Elevators and Escalators. (Describe any experience where you have had to read, interpret, apply, etc. elevator and/or electrical codes).
5. Ability to use electrical test equipment, precision measuring tools, and instruments such as voltage meters, amps, and timing devices.

HOW TO APPLY:

There is certain information that we must have to determine if you meet the legal requirements for Federal employment and to evaluate your qualifications for this specific position. If your application package does not provide all the information requested, you may lose consideration for the job.

STEP 1: Complete a resume or an Optional Form 612 "Optional Application for Federal Employment" (OF-612). The OF-612 is available electronically at http://www.opm.gov/forms/pdf_fill/of612.pdf. If you submit a resume, make sure it contains all the pertinent data requested in the OF-612, including your social security number. To assist you in sending in a complete resume, use our checklist at: http://www.gpo.gov/careers/pdfs/Resume_Checklist.pdf.

STEP 2: Prepare separate narrative responses to each of the job elements listed in this announcement.

STEP 3:

Current and Former Federal Employees: Attach a copy of your most recent Standard Form (SF)-50 and performance appraisal as proof of status or reinstatement eligibility. GPO Employees may obtain a copy of their SF-50 and Performance Appraisal from the Human Capital Business Center in Room C-106. All time in grade requirements must be met by the closing date of this announcement.

Applications will be accepted from both status and non-status candidates. Status candidates who wish to be considered under both merit promotion and competitive procedures must submit two (2) complete applications. When only one (1) application is received, it will be considered under merit promotion procedures only.

Veterans: Attach a copy of your most recent DD-214, "Certificate of Release or Discharge from Active Duty" or letter from the Veterans Administration documenting your military service. If you are claiming 10-point veteran's preference, you must also attach an SF-15 "Application for 10-Point Veterans' Preference" plus the proof required by that form. When one application is received, it will be considered under competitive procedures only. Veterans who also wish to be considered under merit promotion procedures, must submit two separate, complete applications. For more specific information about your veteran's preference and eligibility, please visit <http://www.opm.gov/veterans/>.

Applicants with Disabilities: If you are seeking an excepted appointment based on a disability, please attach a certification from a State or District of Columbia rehabilitation counselor indicating that you can perform the duties of the position and are eligible for an excepted appointment based on a physical or mental disability.

STEP 4: Assemble your application package and hand-deliver, e-mail, fax, or mail your application to GPO using the information below.

Send your complete Application Package to:

Application Processing, STP: HCD
U.S. Government Printing Office
732 N. Capitol Street, NW
Washington, DC 20401
FAX: (202) 512-1292
Email: applicationprocessing@gpo.gov

For Additional Information please contact:

Human Capital Department
Human Resources Operations
Stefanie Weathers
Phone: (202) 512-1308
TDD: (202) 512-1519

Your complete application package must be received at the address above by 12:00 midnight on the closing date of the announcement. Due to delays in processing mail, you are encouraged to hand-deliver, e-mail, or fax your application package.

Applicants will receive written notification of their application status following an initial review of the application by Human Capital and when a final selection has been made.

PRE-EMPLOYMENT CONSIDERATIONS:

Selectees must successfully pass a drug test, physical, and background check before appointment. Current GPO employees are not subject to a background check, however, employees moving from a position with different or no physical/drug test requirements will be required to successfully pass a physical and in some instances, a drug test.

GPO will not pay relocation costs.

BENEFITS:

The Federal government offers a number of exceptional benefits to its employees. We offer a broad array of benefits programs and family friendly flexibilities to meet your and your family's needs. These benefits include, but are not limited to: health care, life insurance, flexible spending and dependent care accounts, annual and sick leave, long-term care insurance, and retirement savings plans. For more information about these benefits, please visit <http://www.usajobs.opm.gov/ei61.asp>.

GPO provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify GPO.

GPO is an equal employment opportunity employer.